

STATE DIVE LIST SUBMISSION

Same Procedure as Districts (CleanEntries.com)

WEBSITE / PROCEDURE:

Please follow these directions to register, and submit the dive sheet that will be used for each of your STATE QUALIFIED divers.

- CleanEntries.com will assist Coaches in submitting an 11-dive list that complies with NFHS rules and requirements.
- Additionally, by using this system, dive-by-dive live scoring will be available to anyone with access to the internet, including mobile phone, laptop and PC. There is no charge to create Coach accounts or to access live results.

WHERE TO START:

- 1) Create Accounts (You are done with this due to having already done it for Districts)
 - You are responsible for creating 2 types of accounts – your Coach account and your Team accounts. You start by going to CleanEntries.com
 - From the home page go to the tab in the top right corner “Create Account” to complete your coach account.
 - Once you have created your Coach account you will also need to create a Team account. To do this click on the green “Dashboard” tab.
 - Click on the “Add a Team to my Account”
 - Since everyone is using this program for the first time you will need to create a new Team listing. After this season your Team will automatically come up attached to your account.
 - As you are registering your divers it is important that you use your email address so that entry confirmation emails will come directly to you.
 - Coaches are advised to be the **only person** with access to their diver’s accounts so that they can maintain final decision on dive lists and so that any Meet information emails will come to them.
- 2) Team Registration (You are done with this due to Districts)
 - When you’re completing your Team information please use the official MSHSAA abbreviation for your school. These ID’s can be found at this link: [TEAM ABBREVIATIONS](#)
 - If you coach more than 1 team you will need to complete the Team search again.
- 3) Meet Registration - Go back to the home page.
 - Click on the blue “Meets” tab at the top of the page. This will open a list of meets that are open for registration. Select **YOUR STATE MEET:**
 - MSHSAA Class 1
 - MSHSAA Class 2
 - **Meet registration will open on Sunday, Nov. 5 (noon)**, following qualification.
 - Click on the appropriate meet name and it will take you to the Meet Information page. Here you will find a large green button marked “Click here to Register”.
- 4) Diver registration
 - A search will open for you to enter your diver’s name. All of your divers should be there.
 - Select your diver. The next screen will ask you to select their event. As you highlight “1m Diving” it takes you to where you enter your diver’s list.

5) Dive list completion

- As you enter dives to your list all you will need is the dive number and position, (e.g., 103b). The DD and dive description will automatically be entered for you (i.e., Forward 1 ½ somersault, Pike position, DD 1.7).
- There is a button following each dive number to indication if it is a Voluntary or Optional dive.
- You will need to use the codes – A Straight, B Pike, C Tuck and D Free for positions.
- The dive entry screen is programmed to watch for all NFHS rules (e.g., 2 Voluntary, 3 Optionals in rounds 1-5, etc.)
- Once you have 11 dives entered you will get an alert at the bottom of the dive list verifying that it is a valid list.
- Additionally, there will be an error alert if dives or dive order need to be changed. There will be clues shown as to the nature of the problem (2 optionals from the same group in rounds 1-8, only 4 voluntary dives shown, etc.) Once the errors are properly corrected the list will update to indicate valid.
- After you enter a valid list you will be given the option to print a copy of it.
- Changes to dive lists can be made online up until the close of registration. After that time all changes will need to be completed at the State Site at least **1 hour prior** to the start of competition.

6) Event Entry Timeline

- Meet entry registration will open at **NOON on Sunday prior to the State Meet**
- Entries will close at **NOON on Tuesday, Tuesday prior to the State Meet**

7) Live scoring

- Parents, friends, Coaches and Teammates will be able to monitor the Meet scores in live time online. The current standings will be updated with total scores every 20 seconds with notations as to what round is active and which divers still need to compete in the round. No app needs to be downloaded and there is no charge to log on.
- Go to **cleanentries.com** and select live results. A list of the currently active meets will display for you to select from. Once the Meet is completed you will be able to revisit the results for at least 3 weeks.
- Overall results can be displayed as well as complete results for individual divers. You are also able to download a copy of each dive sheet after the Meet is completed.

NEED HELP???

If you run into problems getting your accounts set up or in creating a valid dive list, you can contact:

- Rick Weaver, District Diving Coordinator/State Meet Manager at StateDiving@gmail.com
- Kevin Moore, State Diving Console Manager at kmoore7031@gmail.com
- Stephanie Turner, State Swimming and Diving Director at Stephanie@mshsaa.org